



FlowCentric Gate Access Control

Swap Your Paper Logbook for a Smart Visitor Management Solution

Gate Access Control from FlowCentric Technologies makes managing visitors and contractors easy.

The user-friendly system helps streamline visitor access and tracking, by efficiently processing requests and maintaining the operational effectiveness of security and reception personnel.

Functions and Features

Shift the check-in process from messy paperwork to an organised digital framework.

Pre-Visit Access Request

- Request visitor access by capturing your visitor's details before their on-site visit.
- Request visitor clearance for high security areas from the personnel in charge.
- Reserve a parking bay for your visitors.
- A reference code is provided to the guest when their visit is approved. The code pre-populates form fields with known data to speed up the check-in procedure.

Gate Access Control


- Visitor information is either captured by the visitor or prepopulated with the data that was entered during the pre-visit request step.
- Host information is obtained and auto-completed from your company's database/Active Directory.
- Visitor devices, such as laptops or firearms, are recorded before the guest enters your property.
- Visitor vehicle details are recorded in the system.
- Guests are required to acknowledge that they have read and accept your company's terms and conditions before gaining access to the premises.
- Once a visitor submits the form, the host is notified by means of email or SMS that their guest has arrived.
- Reception personnel receive a notification to allocate an access card to the visitor.
- Reception will receive a checklist of the assets that they need to take possession of before allowing the visitor to proceed, such as a firearm.
- Reception or security personnel update the system when the visitor checks-out, closing and archiving the task.

Benefits

- Provide visitors with an automated, streamlined, fast check-in procedure.
- Ensure that there are no long queues at the security or reception check-in area.
- Enhanced security, as visitor details are captured into a central database.
- Know who is on your premises and rapidly extract a report for rollcall in case of an emergency/evacuation.
- Comply with Health and Safety requirements and give visitors the assurance that they won't be overlooked during an emergency.
- Dispense with paper-based logbooks and save on procurement costs.
- Maintain an auditable history of all visitor check-ins.
- Track assets that enter and leave your premises to reduce the risk of theft.

- The solution allows your visitors to sign themselves in while you focus on giving them a warm greeting.
- Visitor access trends can be analysed, and improvements made to the reception or security check-in procedures.

The system requires minimal hardware and can be hosted locally or in the cloud. The Gate Access Control can integrate to current or future software, such as access card reader and fingerprint readers.


WELCOME RECEPTION ADMINISTRATOR ACCOUNT HELP SIGN OUT

HOME PENDING TASKS START A PROCESS REPORTS TRACK ARCHIVE
POWERED BY Processware

HOME > PENDING TASKS > VISITOR CHECK-IN - WILLIE DE JONGE
RETURN TO PENDING TASKS

#30149
Visitor Check-In: Visitor's Name
RECEIVED FROM: GUEST USER ON: 12 MAY 2018 AT: 08:06:43
PROCESS ID: 30087 PROCESS: GATE ACCESS GROUP: GATE ACCESS SYSTEM
[SHOW BRANCH HISTORY](#) [SHOW PROCESS NOTES](#)

CURRENT USER
Reception Administrator

CURRENT DATE
2018-05-12 08:07

Access Forms

VISITOR	PRINT FORM	ISSUED?
Visitor's Name	Print Access Form	<input checked="" type="checkbox"/>
Visitor's Name	Print Access Form	<input checked="" type="checkbox"/>

Firearm(s) to be handed in for safe keeping.

Host's Information

HOST NAME
Visitor's Name
E-MAIL ADDRESS
MOBILE NUMBER 00000000000000

Visitor's Information

COMPANY NAME
FlowCentric Technologies Pty Ltd
FIRST NAME
First Name
MOBILE NUMBER
Last Name
ANY FIREARMS IN YOUR POSSESSION?
Yes
AGREED TO IDENTITY AGREEMENT
Yes
VEHICLE BRAND AND MODEL
Toyota Corolla
VEHICLE COLOUR
White
SURNAME
Last Name
E-MAIL ADDRESS
email@email.com
ANY LAPTOPS / TABLETS TO BE DECLARED?
Yes
OPTED TO RECEIVE MARKETING MATERIAL
Yes
VEHICLE REGISTRATION NUMBER
HH 00 AA GP

Passengers

FIRST NAME	SURNAME	MOBILE NUMBER	E-MAIL ADDRESS
First Name	Last Name	00000000000000	email@email.com

Laptops / Tablets Declared

DEVICE TYPE	OWNER	BRAND	SERIAL NUMBER
Laptop	First Name	HP	FC-PS
Laptop	First Name	HP	FC-PS

SUBMIT

RESET

Streamline your guest's arrival with digitised Gate Access Control from FlowCentric Technologies

Find Out More

Please contact us to arrange a product demonstration +27 (0)10 020 4488 or talk2us@flowcentric.com.